NEW DELHI-110067 (EVALUATION BRANCH)

No. 3(43A)/Eval.1.

March 02, 2020

CIRCULAR

The Academic Council in its 151st Meeting held on 28.06.2019 has resolved to approve the proposal for sending M.Phil dissertations/Ph.D theses in soft copy.

Accordingly, all Deans of School of Studies/Chairpersons/Chairpersons of Special Centres are requested to ensure full compliance of uploading such soft copies in searchable PDF format in the Digital Tracking System (DTS) of the university at School/Centre/Special Centre Level at the time of submission as per academic calendar. Hence, the requirement of submission of hard copies of dissertations/theses in the Evaluation Branch for its further dispatch to the examiners has been dispensed with. However, School/Centre/Special Centre may retain hard copies of such dissertations/theses for their record, as deemed fit in their consideration.

This is further requested that the Deans/Chairpersons/Chairpersons of Special Centres/Supervisors may ensure the correctness of address and e-mail address of the examiners while uploading the panel of examiners in the DTS to avoid any inconvenience while forwarding the dissertations/theses to the examiners and may inform the Evaluation Branch immediately in case of any changes in the same.

The provisions contained in this Circular shall come into force with immediate effect i.e the date of issue of this circular.

This issues with the approval of the competent authority.

(M.K Manuj) Asstt Registrar(Eval)

Copy to:

- 1. All Deans/Chairpersons/Supervisors
- 2. All Chairpersons of Special Centres
- 3. Director, CIS with request to upload it on the university website
- 4. PS to Vice-Chancellor
- 5. PS to Rectors/Registrars/CoE