

Minutes of 8th IQAC Meeting held on 08th November, 2016 at 03.00 pm
in Room No. 225, Admn. Building

Members present:

1. Prof. M. Jagadesh Kumar (Chairperson, IQAC)
2. Prof. Srabani Roy Choudhury
3. Prof. Rizwanur Rehman
4. Prof. Manjushree Chauhan
5. Prof. Kasturi Mukhopadhyay
6. Prof. Vidhu Verma
7. Prof. Y.S. Alone
8. Prof. K. Natarajan
9. Dr. R.C. Gaur (Librarian)
10. Prof. D.K. Lobiyal (Director & Member Secretary, IQAC)

Prof. R. Gadagkar (President, INSA), Ms. Stuti Kacker (Chairperson, NCPDR), Prof. K.G. Suresh (DG, IIMC), Prof. M.P. Lama, Prof. A.L. Ramanathan informed their inability to attend the meeting due to prior engagement.

Prof. M. Jagadesh Kumar, Vice Chancellor welcomed all the members of the Committee.

1. **Confirmation of the Minutes of the Previous Meeting held on 11th May, 2016.**

Resolved to confirm the minutes of the previous meeting held on 11th May 2016.

2. **Action Taken Report on last meeting.**

Resolved to approve the Action Taken Report on minutes of IQAC meeting held on 11th May 2016.

3. **To consider the definition of National / International Publisher for books and conferences.**

The matter was discussed in detail and it was resolved that each centre and school should be requested to make a list of national and international publisher for books and further it was also decided that Dr. R.C. Gaur (Librarian) will prepare a guideline for the same.

4. **To discuss the sharing of API points among the authors of a joint research article.**

It was decided that the API points among the authors of joint articles will be shared as per the UGC guidelines, July 2016.

5. **To decide API points for Translated and Edited Books.**

It was resolved that the API points for translated and edited books should be modified in proportion to the change in the API points of single author books as modified in UGC Regulation 4th Amendment. Therefore, API points for translated / edited books will be as follows:

Translated Book	-	10
Edited Book	-	
(i) International	-	07
(ii) National	-	05

6. **To discuss the mechanism for feedback from students and stakeholders.**

It was resolved that the feedback from students and stakeholders may be obtained to meet the requirement of NAAC Accreditation.

7. **To discuss whether Encyclopedia entries can be considered as chapters in edited books.**

It was decided that an entry in encyclopedia consisting of 5000 or more words will be considered as a chapter in an edited book and 03 API points will be assigned to such an entry.

8. **To discuss challenges faced in implementation of UGC Regulation.**

It was resolved that a letter may be written to UGC stating the following challenges faced by the University in implementation of UGC Regulation. (Please see Annexure)

The meeting ended with vote of thanks to the Chair.

Action Taken Report on last meeting

On the basis of discussions in 8th IQAC Meeting held on 8th November, 2016 at 03:00 p.m. the following actions were taken:-

<p>1. To consider the definition of National / International Publisher for books and conferences. It was resolved that each centre and school should be requested to make a list of national and international publisher for books and further it was also decided that Dr. R.C. Gaur (Librarian) will prepare a guideline for the same.</p>	<p>The guideline has been prepared by Dr. R.C. Gaur.</p>
<p>2. To discuss the sharing of API points among the authors of a joint research article. It was decided that the API points among the authors of joint articles will be shared as per the UGC guidelines, July 2016.</p>	<p>Implemented.</p>
<p>3. To decide API points for Translated and Edited Books. It was resolved that the API points for translated and edited books should be modified in proportion to the change in the API points of single author books as modified in UGC Regulation 4th Amendment. Therefore, API points for translated / edited books will be as follows:</p> <p>Translated Book - 10 Edited Book - (iii) International - 07 (iv) National - 05</p>	<p>Implemented.</p>
<p>4. To discuss the mechanism for feedback from students and stakeholders. It was resolved that the feedback from students and stakeholders may be obtained to meet the requirement of NAAC Accreditation.</p>	<p>To be initiated.</p>
<p>5. To discuss whether Encyclopedia entries can be considered as chapters in edited books. It was decided that an entry in encyclopedia consisting of 5000 or more words will be considered as a chapter in an edited book and 03 API points will be assigned to such an entry.</p>	<p>Implemented.</p>
<p>6. To discuss challenges faced in implementation of UGC Regulation. It was resolved that a letter may be written to UGC stating the following challenges faced by the University in implementation of UGC Regulation.</p>	<p>Implemented.</p>