



जवाहरलाल नेहरू विश्वविद्यालय
JAWAHARLAL NEHRU UNIVERSITY

नई दिल्ली - ११००६७
Fellowship Section
NEW DELHI - 110067

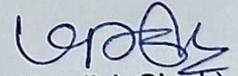
Circular

21.02.2024

The following is brought to the notice of all concerned for necessary action:-

1. Owing to the reduction in period for uploading/updating students' details of JRF/SRF & other fellowships on UGC portal from 15 days to 08 days, the concerned Schools/Centre/Special Centres should ensure that the related documents such as Contingencies, HRA, Continuation and Exception Form-complete in all respects-reach Fellowships Section and duly received by Fellowships Section in dispatch register on or before the last working day of every month so that the time between 1st and 8th of every month is used exclusively for uploading/updating these documents on UGC portal. Above documents received by Fellowships Section after the due date shall be acted upon only for the next month.
2. The students shall furnish an "Undertaking" as annexed with this Circular.
3. The students shall submit the documents as per annexed "Check List".
4. The students are further advised to go through the SoPs of NSP portal "https://scholarships.gov.in/public/FAQ/NSP_SOP.pdf" and UGC-Scholarship-Portal-Guidelines-SOP <https://www.ugc.gov.in/pdfnews/1999654> UGC-Scholarship-Portal-Guidelines-SOP.pdf to appraise themselves of the process and procedural requirements.

This has the approval of the competent authority.


(Jagdish Singh)

Deputy Registrar, Projects & Fellowships, JNU

Copy to:

1. All Concerned
2. Director, CIS with the request to send it by bulk email to all eligible students, Deans and chairpersons of School/centres and also give technical training to designated officials
3. Deputy Registrar-Admissions
4. PS to VC/Rector-I/Registrar/F.O.

Check List
REQUIRED DOCUMENTS FOR JRF FELLOWSHIP

FOR FELLOWSHIP

CONTINUATION+AWARD LETTER COPY

FOR CONTINGENCY

CONTINGENCY FORM

BILLS

AWARD LETTER COPY

FOR HRA

DAY SCHOLAR CERTIFICATE

HRA CERTIFICATE

AWARD LETTER COPY

RENT AGREEMENT

FOR SRF

3 MEMBERS COMMITTEE REPORT

AWARD LETTER COPY

SINGLE PDF FILE SEND AT EMAIL: RAJ19875999@GMAIL.COM

FOR PENDING SCHOLARSHIP

EXCEPTION FORM

CHAIRPERSON/DEAN LETTER HEAD (MENTION REASON AND PERIOD WHICH MONTH PENDING SCHOLARSHIP)

AWARD LETTER COPY

FOR TRANSFER CASE

NOC

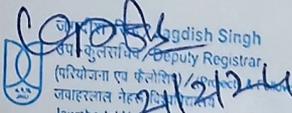
AWARD LETTER COPY

SINGLE PDF FILE SEND AT EMAIL: RAJ19875999@GMAIL.COM

FOR MODIFICATION MOBILE NUMBER/EMAIL ADDRESS/ACCOUNT NUMBER/IFSC CODE

APPLICATION FOR ANY MODIFICATION THROUGH DEAN/CHAIRPERSON SCHOOL

AWARD LETTER COPY


जगदीश सिंह Jagdish Singh
उप-कुलसचिव / Deputy Registrar
(परियोजना एवं फेलोशिप / Projects & Fellowships)
जवाहरलाल नेहरू विश्वविद्यालय
Jawaharlal Nehru University
नई दिल्ली / New Delhi-110067

STUDENT FELLOWSHIP SECTION
JAWAHARLAL NEHRU UNIVERSITY

Dated: _____

UNDERTAKING

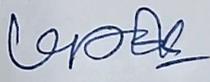
I hereby declare that I have submitted the continuation Certificate form for my UGC JRF/SRF Scheme till _____, with the understanding that my fellowship can be stopped for the next two months if it is found that my continuation form has not been received in Fellowship Section before the last working day of the corresponding month.

Name of Student _____

Name of School/Centre/Department _____

UGC Ref. No. _____

Registered Mobile Number _____


जगदीश सिंह / Jagdish Singh
उप-कुलसचिव / Deputy Registrar
(परियोजना एवं फेलोशिप) / (Projects & Fellowships)
जवाहरलाल नेहरू विश्वविद्यालय
Jawaharlal Nehru University
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